### **FAQ**

#### Q: If I submit an abstract do I have to attend the Conference?

A: It is expected that at least one author of the accepted abstract attends the meeting to present the work and answer questions. Only abstracts of registered participants will be scheduled in the Scientific Program.

### Q: I have submitted an abstract, when will I know if it has been accepted?

A: Only after all abstracts have been reviewed by the Scientific Committee notifications will be sent to the abstract submitters. Every effort is made to conclude this process within one month after the abstract submission deadline or extended abstract submission deadline in case there is extension.

### Q: How can I make changes to an abstract I have already submitted?

A: You may enter the Abstract Submission system with your username and password and make changes to your abstract until the submission deadline date. No abstract changes will be accepted after this date, however, you are welcome to bring a more up-to-date abstract to the Conference.

#### Q: If my abstract is accepted, where will it be published?

A: Information will be available later.

### Q: I am having trouble logging into the abstract submission system — my username/password is not working.

A: Please try one of the following options via the abstract submission page:

- In case you are using "Internet Explorer", please try another internet browser, e.g. "Google Chrome" or "Mozilla".
- When you copy and paste your username and password please make sure there is no extra space at the

beginning or the end of them.

- In case your password contains the letter "0" please make sure you do not type "0" (Zero) instead the letter "0".
- Please note that the username or ID received when registering for the Conference is different to the abstract submission. Please use the abstract submission username or "create new account" option.

#### Q: I created a new account but did not receive my username?

A: Please note that the username is shown in the "Subject line" in the confirmation email received when setting up a new account.Coming soon.Coming soon.Q: How do I apply for a visa to visit Spain?

A: Spain is a member-country of Schengen Area. A Schengen visa is a short-stay visa that allows a person to travel to any members of the Schengen Area, per stays up to 90 days for tourism or business purposes. It enables its holder to enter, freely travel within, and leave the Schengen zone from any of the Schengen member countries. There are no border controls within the Schengen Zone.

Visa regulations depend on your nationality and country of origin. We suggest you contact your local Spanish Consulate for official instructions on the specific visa regulations and application procedures that may apply to you. It is the responsibility of the participant to obtain a visa if required.

## Q: Where can I get a Conference invitation letter so that I can apply for a visa?

A: Invitation letters for visa purposes are available only to registered participants. The option to issue an invitation letter is available within the registration process. At the end of the registration process, you will be able to generate an invitation letter, and you will also receive a confirmation email with a link to the invitation letter.

# Q: Is it possible to send an official invitation letter directly to my local Spanish Consulate?

A: Unfortunately, we are unable to send invitation letters directly to consulates. Invitation letters are prepared solely for individuals and are mailed directly to them. Coming soon. Q: Is the Conference CME-accredited?

A: Once the Scientific Program has been finalized, an application for CME credits will be made to the European Accreditation Council for Continuing Medical Education (EACCME). The EACCME is an institution of the European Union of Medical Specialists (UEMS): <a href="www.uems.net">www.uems.net</a>. Further details will be published on the Conference website as soon as they are available.

#### Q: How can I claim my CME credits after the Conference?

A: CME Certificate of Attendance will be available for download after completing an online survey. A link to the survey will be published on <a href="Meaning-EME-page">CME page</a> and sent in the email after the Conference to registered participants. Please approach the Registration Desk onsite in case of questions. Each medical specialist should claim only those hours of credit that he/she spent in the educational activity.